

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
January 24, 2013 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Business
 - a. Water Rates and proposed desalination projects
 - b. Santa Cruz County Mobile/Manufactured Homeowner Association
 - c. Commissioner Reports
 - d. Legislative Report
 - e. County Counsel Report
 - f. County Supervisor Report
 - g. Coordinator Report – Trust account balance
 - h. Correspondence/Communications
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for March 28, 2013.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission.

For further information, please contact the Commission office at 454-2772.

Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: January 24, 2013
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Carol Lerno,
Bonnie Lund
EXCUSED: Jean Brocklebank
ABSENT:
Staff: Mary Thuerwachter

Approval of Minutes of meeting for November 29, 2012.
Motion/Second: Halterman/Brick

AYES: Cleveland, Brick, Halterman, Lerno, Lund
NOES: NONE

March Agenda Items:
Disaster Preparedness
Mobilehome Assessments

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
March 28, 2013 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Invited Speakers – William Constantine – Attorney
Subject – Forced Mobilehome Park Conversions and legislation
- Tom Skully – Disaster Preparedness
- III. Business
 - a. SB 510 recommendation
 - b. Water Rates and proposed desalination projects
 - c. Santa Cruz County Mobile/Manufactured Homeowner Association
 - d. MMHC Brochure
 - e. Commissioner Reports
 - f. Legislative Report
 - g. County Counsel Report
 - h. County Supervisor Report
 - i. Coordinator Report
 - i. hearings – Soquel Gardens
 - ii. updating/correcting park list
 - j. Correspondence/Communications
- IV. Community Input
- V. Adjournment

The next Mobilehome Commission meeting is currently scheduled for May 23, 2013.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: March 28, 2013
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Carol Lerno,
Bonnie Lund, Jean Brocklebank
ABSENT: None
Staff: Mary Thuerwachter

Approval of Minutes of meeting for January 24, 2013.
Motion/Second: Halterman/Brick

AYES: Cleveland, Brick, Halterman, Lund
ABSTAIN: Brockelbank, Lerno

Invited Speakers: Tom Skully discussed De Anza Park's evacuation plan.

Will Constantine, attorney, discussed statewide litigation on forced park conversions and AB 510 which will set forth criteria where jurisdictions may reject conversions.

Recommend support of AB 510 to Board of Supervisors and letters to legislature if Board of Supervisors accepts recommendation.

AYES: Cleveland, Brick, Halterman, Lerno, Brockelbank
ABSTAIN: Lund

Next Agenda: Invite County Assessor to discuss mobilehome assessment procedures

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
May 23, 2013 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Business
 - a. SB 510 update
 - b. Water Rates and proposed desalination projects
 - c. Santa Cruz County Mobile/Manufactured Homeowner Association
 - d. MMHC Brochure
 - e. Commissioner Reports
 - f. Legislative Report
 - g. County Counsel Report
 - h. County Supervisor Report
 - i. Coordinator Report
 - j. Correspondence/Communications
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for July 25, 2013.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: May 23, 2013
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Bonnie Lund,
Jean Brocklebank
ABSENT: None
EXCUSED: Carol Lerno
Staff: Mary Thuerwachter

Approval of Minutes of meeting for March 28, 2013.
Motion/Second: Brocklebank/Halterman

AYES: Cleveland, Brick, Halterman, Brocklebank, Lund
ABSTAIN: None

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
July 25, 2013 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Invited Speaker - Sean Saldavia – Santa Cruz County Assessor
- III. Business
 - a. CPI Index letter – Information Item
 - b. Fair Rate of Return – Action Item
 - c. Space Fee report for September review
 - d. Election of Officers – Action Item
 - e. CPUC rate increase - Brick
 - f. Water Rates and proposed desalination projects
 - g. Santa Cruz County Mobile/Manufactured Homeowner Association
 - h. MMHC Brochure
 - i. Commissioner Reports
 - j. Legislative Report - SB 510 update
 - k. County Counsel Report
 - l. County Supervisor Report
 - m. Coordinator Report
 - n. Correspondence/Communications
- IV. Community Input
- V. Adjournment

The next Mobilehome Commission meeting is currently scheduled for September 26, 2013.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: July 25, 2013
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Bonnie Lund,
Jean Brocklebank, Carol Lerno
ABSENT: None
Staff: Mary Thuerwachter

Approval of Minutes of meeting for May 23, 2013.

Motion/Second: Brocklebank/Halterman
AYES: Cleveland, Brick, Halterman, Brocklebank, Lund, Lerno
NOES: None

Sean Saldavia, Santa Cruz County Assessor, spoke to the commission on how mobilehomes are assessed, Exemptions, and the Property Tax Postponement program.

Recommend to the Board of Supervisors that the Fair Rate of Return under the Rent Adjustment Ordinance be 12%.

Motion/Second: Brocklebank/Halterman
AYES: Cleveland, Brick, Halterman, Brocklebank, Lund, Lerno
NOES: None

Henry Cleveland is President of the Commission.

Motion/Second: Brocklebank/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lund, Lerno
NOES: None

Jean Brockelbank is Vice Chair

Motion/Second: Cleveland/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lund, Lerno
NOES: None

The Consumer Price Index letters as prepared by staff for mobilehomes and RV was accepted by the Commission.

Motion/Second: Brick/Brocklebank

AYES: Cleveland, Brick, Halterman, Brocklebank, Lund, Lerno

NOES: None

Next agenda: Discussion of extended and/or more meetings.

Submitted:

Mary Thuerwachter
Commissions Coordinator

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
September 26, 2013 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Business
 - a. CPUC rate increase
 - b. Space Fee
 - c. Meeting Location/Time/Number of Meetings
 - d. Water Rates and proposed desalination projects
 - e. Santa Cruz County Mobile/Manufactured Homeowner Association
 - f. MMHC Brochure
 - g. Commissioner Reports
 - h. Legislative Report
 - i. County Counsel Report – Blue and Gold
 - j. County Supervisor Report
 - k. Coordinator Report
 - i. Petitions – Ocean Breeze II
 - l. Correspondence/Communications
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for November 21, 2013.

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: September 26, 2013
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Jean
Brocklebank, Carol Lerno
Excused: Bonnie Lund
Staff: Mary Thuerwachter

Approval of Minutes of meeting for July 25, 2013.

Motion/Second: Halterman/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

Meeting location is changed to Simpkins Swim Center starting on January 23, 2014.
The meeting will start at 9 am. Amendment to the bylaws will be on the next agenda
to reflect this change.

Motion/Second: Brocklebank/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

Submitted:

Mary Thuerwachter
Commissions Coordinator

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062
November 21, 2013 - 9:30 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Business
 - a. Bylaw Amendments
 - b. Space Fee
 - c. Water Rates and proposed desalination projects
 - d. Santa Cruz County Mobile/Manufactured Homeowner Association
 - e. MMHC Brochure
 - f. Commissioner Reports
 - g. Legislative Report
 - h. County Counsel Report – Blue and Gold
 - i. County Supervisor Report
 - j. Coordinator Report
 - k. Correspondence/Communications
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for 9 a.m. on January 23, 2014 at the Simpkins Family Swim Center located at 979 17th Avenue, Santa Cruz, CA.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: November 21, 2013
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Jean
Brocklebank, Carol Lerno, Bonnie Lund
Absent: None
Staff: Mary Thuerwachter

Approval of Minutes of meeting for September 26, 2013.

Motion/Second: Lerno/Brick
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno, Lund
NOES: None

After a review of the staff budget report for the Mobile and Manufactured Home Commission, the commission recommended no change in the Annual Space Fee of \$26 under the Rent Adjustment Ordinance.

Motion/Second: Brick/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

Revised brochures for the commission will be reviewed at the January meeting.

Submitted:

Mary Thuerwachter
Commissions Coordinator